

## Institution Application for Approval

*Please note that we will ask you to update this form at least every three years.*

### Details About Institution

Name

Address

Telephone Code & Number

Fax Code & Number

Head of Institution Name & Title

Name of Bank

Bank Address

Account Number

Sort Code

IBAN Number

BIC/Swift Code

### Proposed Use of Grants

Please identify the broad purposes for which you seek BSUF's support in raising funds. More than one category can be selected:

- |                                       |                                       |                                      |                                |
|---------------------------------------|---------------------------------------|--------------------------------------|--------------------------------|
| <input type="checkbox"/> Bursaries    | <input type="checkbox"/> Construction | <input type="checkbox"/> Fellowships | <input type="checkbox"/> Other |
| <input type="checkbox"/> Scholarships | <input type="checkbox"/> Renovation   | <input type="checkbox"/> Endowment   |                                |

Please describe, in detail, the projects you intend to pursue, and indicate your fund-raising goals (in £ or local currency), for each category. *For example, if you checked "Scholarships," please describe the type(s) of scholarship; if "Construction," please specify the kind(s) of project(s). IRS Regulations do not permit grants to foreign organizations for general operating expenses.*

(1)

\_\_\_\_\_

\_\_\_\_\_

£

(2)

\_\_\_\_\_

\_\_\_\_\_

£

(3)

\_\_\_\_\_

\_\_\_\_\_

£

## Your Fundraising Plan

1. Over what period will funds for this (these) projects be raised?

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2. How will the project(s) strengthen U.S.-Commonwealth educational, scientific or literary ties?

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## Your Connections in the US

3. Please describe your institution's prior connections with the U.S.

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4. How many alumni/ae or associates reside in the U.S.? \_\_\_\_\_

5. Do you have an association of alumni/ae and associates? \_\_\_\_\_

6. What else have you done to obtain U.S. or local funds from individual donors or businesses?

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7. From governments, foundations or other sources?

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8. Have you launched a fundraising appeal? ☐ Y ☐ N      9. When started? \_\_\_\_\_

10. What progress has been made?

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11. Further remarks

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## Points of Contact

12. Who is primarily responsible for development and/or fund-raising?

Name

Title

Email

Telephone Code & Number(s)

13. Who is your U.S. Representative (*we require you to appoint a Representative in the U.S. to help you mobilize support for your appeal*)?

Name

Address

Email

Telephone Code & Number(s)

14. To whom should we send donation notifications?

Name

Title

Address

Email

Telephone Code & Number(s)

Authorised Signature
Printed Name
Date

***Please email your completed application form to [exec@bsuf.org](mailto:exec@bsuf.org) or send by mail to: British Schools & Universities Foundation, 575 Madison Avenue, Suite 1006, New York, NY 10022-2511, US.***

FOR B.S.U.F. OFFICE USE ONLY

NOTE:

DATE: